

Invitation to Bid

City of Milwaukee

CITY OF MILWAUKEE
200 E WELLS STREET
MILWAUKEE WI 53202
United States

CIMIL

Bid ID	Date	Buyer	Page
CIMIL- 0000001414	04/06/2004	Aileen Haley	1
Payment Terms	DateTime Bid Open/	Closing	
PROMPT PAY	05/10/04 11:52 AM	06/10/04 02:00 PM	

Ship To: DPW-OPERATIONS-Central Garage-5452
2142 WEST CANAL STREET
MILWAUKEE WI 53233
United States

Vendor: 0001030455
WEBPAGE DOWNLOAD
http://www.milwaukee.gov/citygov/
doa/sp/sp.shtml
MILWAUKEE WI 53202
United States

Bill To: DPW-OPERATIONS-Central Garage-5452
2142 WEST CANAL STREET
MILWAUKEE WI 53233
United States

Line	Item	Description	Quantity	UM	Need Date
1		LOG LOADER CRANE	1.00	EA	11/10/2004

Freight Terms: DEST

Ship Via: NOT APPL

HYDRAULIC LOG LOADER CRANE, TRUCK MOUNTED, WITH STEEL PLATFORM BODY, DUMPING TYPE, TO COMPLY WITH CITY OF MILWAUKEE SPECIFICATION NOS. 35c-B-11 (04/02/04), 35-D-21g (04/02/04), 70b-D-5 (05/10/04) AND 34-A-13 (04/15/04).

\$ _____/EACH

WE BID MFG AND PART #: _____

NOTE: FUNDING HAS ONLY BEEN APPROPRIATED FOR ONE (1) LOG LOADER CRANE FOR DPW OPERATIONS - CENTRAL GARAGE. THERE IS A POSSIBILITY THAT MILWAUKEE COUNTY AND THE CITY OF WAUWATOSA MAY PURCHASE UP TO AN ADDITIONAL TWO (2) LOG LOADER CRANES FOR A POSSIBLE TOTAL PURCHASE OF THREE (3) LOG LOADER CRANES. AWARD OF THESE ADDITIONAL UNITS IS CONTINGENT UPON NOTIFICATION FROM MILWAUKEE COUNTY AND THE CITY OF WAUWATOSA. THESE AGENCIES WILL BE RESPONSIBLE FOR ISSUING THEIR OWN PURCHASE ORDER, PAYMENT OF INVOICE AND PROVIDING THE DELIVERY LOCATION.

IF THESE OTHER AGENCIES WOULD PURCHASE THESE ADDITIONAL UNITS, WOULD YOU BE WILLING TO OFFER A DISCOUNT TO ALL PARTICIPATING AGENCIES?

IF SO, WHAT WOULD THE DISCOUNT BE: \$ _____/EACH

WOULD YOU BE WILLING TO EXTEND THE PRICING FROM ANY CONTRACT THAT MAY RESULT FROM THIS BID TO OTHER V.A.L.U.E. MEMBERS OF LOCAL GOVERNMENT ENTITIES IN THE SOUTHEASTERN WISCONSIN AREA INCLUDING BUT NOT LIMITED TO MILWAUKEE METROPOLITAN SEWERAGE DISTRICT (MMSD) AND/OR MILWAUKEE PUBLIC SCHOOLS (MPS)?

YES _____ NO _____

PLEASE BE ADVISED THAT THE AWARD OF THIS BID BY THE CITY OF MILWAUKEE IS NOT CONTINGENT UPON YOUR AGREEMENT TO THE ABOVE REQUEST. IF, HOWEVER, YOU AGREE TO EXTEND TO ANY OTHER AGENCIES, EACH AGENCY WILL BE RESPONSIBLE FOR ISSUING AND ADMINISTERING ITS OWN CONTRACT AND RESULTING PURCHASE ORDER.

2

TRUCK CHASSIS, 6 X 4

1.00 EA

09/10/2004

This is NOT AN ORDER

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Authorized Signature

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Freight Terms: .DEST

Ship Via: NOT APPL

TRUCK CHASSIS, 6X4, 56,000 LB. GVW, WITH CONVENTIONAL CAB, TO COMPLY WITH CITY OF MILWAUKEE SPECIFICATION NOS. 35-C-64AA (04/02/04), 70b-D-5 (05/10/04) AND 34-A-13 (04/15/04).

\$ _____/EACH

WE BID MFG AND PART #: _____

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YES _____ NO _____

PLEASE BE ADVISED THAT THE AWARD OF THIS BID BY THE CITY OF MILWAUKEE IS NOT CONTINGENT UPON YOUR AGREEMENT TO THE ABOVE REQUEST. IF, HOWEVER, YOU AGREE TO EXTEND TO ANY OTHER AG

THE DELIVERY ADDRESS FOR LINE ITEM 1 & 2 EXCLUDING THE POSSIBLE PURCHASE OF THE ADDITIONAL UNITS WILL BE 2142 W. CANAL STREET. NO DELIVERIES AFTER 2:30 PM. INVOICES ARE TO BE SENT TO CITY OF MILWAUKEE, FLEET SERVICES SECTION, ATTN: JEFFREY TEWS, 2142 W. CANAL STREET, MILWAUKEE, WI 53233.

CONTACT PERSON/TELEPHONE #: _____

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NOTE: TO COMPLY WITH CITY OF MILWAUKEE INSURANCE REQUIREMENTS "ATTACHMENT A" AND GARAGE KEEPERS LIABILITY INSURANCE "ATTACHMENT B".

AWARD WILL BE MADE BY LINE ITEM OR IN TOTAL (LINE ITEMS 1 & 2) TO THE LOWEST RESPONSIBLE AND RESPONSIVE BIDDER COMPLYING WITH THE SPECIFICATIONS AND THE SPECIFIED DELIVERY REQUIREMENTS.

NOTE: THE LOW BIDDER WILL BE DETERMINED FROM THE PRICES QUOTED FOR EACH LINE ITEM AND WILL NOT INCLUDE THE DISCOUNT, IF ANY, QUOTED FOR THE POSSIBLE PURCHASE OF THE ADDITIONAL UNITS.

DELIVERY IS REQUIRED NO LATER THAN 120 CALENDAR DAYS AFTER RECEIPT OF ORDER FOR THE TRUCK CHASSIS AND 60 CALENDAR DAYS AFTER RECEIPT OF TRUCK CHASSIS FOR THE LOG LOADER CRANE.

WILL YOU COMPLY WITH THIS REQUIREMENT? __YES __NO

NOTE: IF YOU CANNOT MEET THESE DELIVERY REQUIREMENTS, YOUR BID WILL BE CONSIDERED NON-RESPONSIVE!

NOTE: BIDDERS WHO SUBMIT A BID FOR AN ITEM CONSIDERED EQUAL TO THE ITEMS DESCRIBED ABOVE SHALL INCLUDE DESCRIPTIVE LITERATURE WITH AN ACCEPTABLE BID. FAILURE TO PROVIDE THE APPROPRIATE LITERATURE CAN RESULT IN BID REJECTION.

IF YOU HAVE ANY QUESTIONS CONCERNING THIS INVITATION TO BID, PLEASE CONTACT AILEEN HALEY AT (414) 286-3506.

PLEASE NOTE: IT IS ONLY NECESSARY FOR YOU TO SIGN THE FIRST PAGE OF THE INVITATION TO BID AND THE BINDING SIGNATURES

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Line	Item	Description	Quantity	UM	Need Date
FOR BID AND CONTRACT PAGE. YOUR SIGNATURE WILL SIGNIFY YOUR AGREEMENT TO ALL PRICING, TERMS AND CONDITIONS STATED HEREIN.					

A. INVITATION: Sealed bids for furnishing supplies, equipment, work, material, labor, services, or material and labor combined as specified below must be received in the Business Operations Division, Procurement Services Section, Room 601, City Hall, 200 East Wells Street, Milwaukee, WI 53202,

NO LATER THAN 2:00 PM ON: THURSDAY, JUNE 10, 2004

ALL BIDS RECEIVED AFTER THIS DATE AND TIME WILL BE REJECTED.

ALL BIDS WILL BE OPENED AND READ PUBLICLY ON THE DUE DATE AT 2:30 PM IN ROOM 301C OF CITY HALL, 200 EAST WELLS STREET.

B. FORM AND MANNER OF BID: Please note that bids must be SEALED, addressed to Business Operations Division, Procurement Services Section, Room 601, City Hall, 200 E. Wells St., Milwaukee, WI 53202. Your bid envelope must be plainly marked in the lower left hand corner of the envelope as follows:

Bid Number: 1414

Bid Closing Date: THURSDAY, JUNE 10, 2004 @ 2:00 PM

Commodity/Service: TRUCK CHASSIS & LOG LOADER CRANE

Any bid received in an envelope not properly and clearly marked as specified above may result in the bid being rejected.

C. DESCRIPTION: TRUCK CHASSIS & LOG LOADER CRANE

D. PLANS AND/OR SPECIFICATIONS: CITY OF MILWAUKEE SPECIFICATION NOS. 35-C-64AA (04/02/04), 35c-B-11 (04/02/04), 35-D-21g (04/02/04), 70b-D-5 (05/10/04), 34-A-13 (04/15/04), INSURANCE REQUIREMENTS "ATTACHMENT A" AND GARAGE KEEPERS LIABILITY INSURANCE "ATTACHMENT B".

E. SPECIAL CONDITIONS: The following special conditions apply to this Invitation to Bid and the award of the contract

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following the receipt of bids:

Time is of the essence for all terms of the contract. Delivery is required no later than 120 calendar days after receipt of order for the truck chassis and 60 calendar days after receipt of truck chassis for the log loader crane.

All goods must be delivered FOB destination to: DPW - Operations - Central Garage, 2142 West Canal Street, Milwaukee, WI 53233.

THE EMERGING BUSINESS ENTERPRISE (EBE) PROVISION FOR THIS BID WILL BE 0%. (if applicable, see attached terms and conditions for more details).

Any special conditions stated above shall take precedence over any conflicting provisions stated elsewhere in this document or any attached terms and conditions.

F. BID DEPOSIT OR BID BOND REQUIRED (See attached Terms and Conditions for more details): NONE

G. PERFORMANCE BOND REQUIRED (See attached Terms and Conditions for more details): NONE

DOES ANY OFFICER, EMPLOYEE, AGENT, MEMBER OF A GOVERNING BODY, OR PUBLIC OFFICIAL OF THE CITY OF MILWAUKEE WHO EXERCISES ANY FUNCTIONS OR RESPONSIBILITIES IN CONNECTION WITH THE REVIEWING, APPROVING OR ADMINISTERING THE CARRYING OUT OF ANY SERVICES OR REQUIREMENTS TO WHICH THIS BID PERTAINS, HAVE ANY PERSONAL INTEREST, DIRECT OR INDIRECT, IN THIS BID AND ANY CONTRACT THAT MAY RESULT THEREOF?

Yes _____ No _____

Has your business been certified as an Emerging Business for the City of Milwaukee by the Emerging Business Enterprise Program?

Yes _____ No _____

If you are interested in the certification process for your business, please contact the Emerging Business Enterprise Program Office for more information at (414) 286-8781.

BY SIGNING THIS BID, BIDDER HEREBY AGREES TO ALL THE TERMS AND CONDITIONS OF THE "CITY OF MILWAUKEE INSTRUCTIONS, TERMS AND CONDITIONS FOR FORMAL BID & CONTRACT" DOCUMENT DATED 8-25-03, WHICH IS HEREBY REFERENCED AND INCORPORATED AS PART OF

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ANY CONTRACT THAT IS AWARDED AS A RESULT OF THIS BID. THIS DOCUMENT CAN BE FOUND AT THE BUSINESS OPERATIONS DIVISION'S WEB SITE:

[HTTP://WWW.MILWAUKEE.GOV/CITYGOV/DOA/SP/FORMAL.HTM](http://WWW.MILWAUKEE.GOV/CITYGOV/DOA/SP/FORMAL.HTM) OR YOU MAY OBTAIN A COPY BY CALLING OUR OFFICE AT (414) 286-3501.

THE CITY STRIVES TO MAKE TIMELY PAYMENT ON ALL INVOICES. PAYMENT TO THE VENDOR WILL BE DEEMED TIMELY IF THE PAYMENT IS MAILED, DELIVERED OR TRANSFERRED WITHIN 60 CALENDAR DAYS AFTER RECEIPT OF A PROPERLY COMPLETED INVOICE OR RECEIPT AND ACCEPTANCE OF THE PROPERTY OR SERVICE UNDER THE ORDER OR CONTRACT, WHICHEVER IS LATER. IF THE CITY DOES NOT MAKE PAYMENT BY THE 60TH CALENDAR DAY, THE CITY SHALL PAY SIMPLE INTEREST BEGINNING WITH THE 31ST CALENDAR DAY OF THE RATE OF ONE PERCENT PER MONTH (UNLESS THE CITY DISPUTES THE AMOUNT OF THE INVOICE). REFERENCE COMMON COUNCIL FILE NO. 900859 ADOPTED OCTOBER 16, 1990, PROVISIONS OF STATE STATUTE 66.285 AND 66.286

IF YOU WOULD LIKE TO OFFER A PAYMENT DISCOUNT TO THE CITY, PLEASE STATE BELOW:

_____, _____ DAYS

THE CITY WILL DETERMINE THE LOW BIDDER BY TAKING INTO CONSIDERATION CASH DISCOUNTS OFFERED BY THE BIDDERS ONLY IF THE PAYMENT TERMS ARE 30 DAYS OR MORE. HOWEVER, IF THE LOW BIDDER WHO IS AWARDED THIS CONTRACT HAS QUOTED A MORE FAVORABLE DISCOUNT FOR EARLIER PAYMENT, AND THE CITY PAYS WITHIN THAT EARLIER TIMEFRAME, THE BIDDER WILL BE HELD TO THAT QUOTED DISCOUNT.

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CITY OF MILWAUKEE
Department of Administration
Business Operations Division
Procurement Services Section

BINDING SIGNATURES FOR BID AND CONTRACT

Upon award and acceptance of this bid by the City of Milwaukee, the undersigned bidder, by its authorized persons signing below, agrees that all provisions set forth herein will become binding as a formal contract upon the fulfillment of all conditions precedent set forth herein.

This agreement constitutes the entire agreement between the parties relating to the subject matter of this agreement. All prior understandings, agreements, correspondence and discussions of the parties are merged into and made a part of this agreement.

CONTRACTOR (To be signed by two persons authorized to legally bind your firm to this contract)

Bidder's Firm _____

Address _____

City/State _____ Zip _____

Telephone _____

Fax number _____

Federal ID # _____

BY: _____
 (manual signature required)

NAME _____
 (typed or printed)

TITLE _____

DATE _____

BY: _____
 (manual signature required)

NAME _____
 (typed or printed)

TITLE _____

DATE _____

Witnesses: Two Witnesses to Bidder's Authorized Signature

BY: _____
 (manual signature required)

NAME _____
 (typed or printed)

BY: _____
 (manual signature required)

NAME _____
 (typed or printed)

Ref: Forms/formalsignpagerev

This section must be fully completed and witnessed in order to process your bid.

FOR OFFICIAL CITY USE ONLY

CITY OF MILWAUKEE, a municipal corporation

BY _____
 City of Milwaukee Purchasing Director

DATE _____

Countersigned:

BY _____
 City Comptroller

DATE _____